Dear Principal,

My name is Mark Hammill and I have applied to your school for the position to be an English teacher.

I currently work at Monkey Tree Learning Centre as an English teacher. Teaching in Hong Kong is something I’ve always wanted to do and one of the reasons I decided on studying teaching in the first place. I have really enjoyed my time so far in Hong Kong and have always been impressed and interested by the respectful culture and disciplined lifestyle of Hong Kong culture.

I think I could be a great asset to your organization as I tick all the boxes for your requirements. I am passionate and energetic, a great communicator and have been teaching English to children(ages 7- 13) in my local town for more than 3 years.

I can teach students the core skills of English, as well as developing the specific skills of language, pronunciation and grammar to name just a few, just as your organization requires of its trainers, Is my what I have practiced and studied.

I am native English speaker, I am well-traveled and have excellent cultural awareness. I love a great challenge and have a “can-do” attitude towards teaching and life itself.